

Stockholm, 18 April 2024

Our ref: CS0002198

Dear Colleague,

**Invitation to the EU/EEA Respiratory Virus Network meeting**

The European Centre for Disease Prevention and Control (ECDC) is pleased to invite you to participate in the *EU/EEA Respiratory Virus Network meeting*.

**Time: Wednesday 12 June 2024, 12.30-18.00 CET  
Thursday 13 June, 09.00-18.00 &  
Friday 14 June, 09.00-13.00**

**Place: Elite Palace Hotel, Sankt Eriksgatan 115, 113 43 Stockholm, Sweden**

The main objectives of the meeting are to:

- Review the epidemiology and virology of respiratory virus illness during the winter period 2023/2024;
- Share experiences in conducting integrated epidemiological and virological assessments and discuss the future strategic direction of indicator and event-based surveillance;
- Explore priorities, opportunities and challenges for RSV surveillance within integrated surveillance of respiratory viruses;
- Assess the suitability of current national severe disease surveillance systems for: a) routine epidemiological assessment; b) detection of novel/unexpected severe respiratory illnesses.

The ECDC Missions and Meetings office will organise the logistics for your trip and ECDC will cover the costs of your travel, accommodation and daily subsistence allowance according to the [Rules for reimbursement of expenses incurred by invitees invited by ECDC](#)<sup>1</sup>.

In order for us to book your travel and accommodation, please confirm your participation via the following link: [registration site](#) **by the 10 May 2024**.

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<sup>1</sup> <https://ecdc.europa.eu/en/publications-data/rules-reimbursement-expenses-incurred-invitees-invited-ecdc>

After participating in the meeting, you may apply for the reimbursement of costs by submitting the completed and signed *Reimbursement Application Form*, which will be sent to you after the meeting attendance. All claimed costs will need to be evidenced by supporting documents e.g. tickets, scanned and sent via email together with the application form.

Invitees to the meeting are required to submit a Declaration of Interests (DoI) in order to participate. This is to ensure that there are no conflicts of interest which could impair the independence of ECDC's activities. **Please submit your DoI by the 10 May 2024.** Any invitee required to submit a Declaration of Interest who does not do so by the deadline specified, will not be able to attend the meeting.

Yours sincerely,

19/04/2024

X Piotr Kramarz

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Karl Ekdahl  
Head of Unit Disease Programmes  
Signed by: Piotr Kramarz

Encl.: Instructions for submission of Declaration of Interests  
Privacy statement  
ECDC travel insurance